

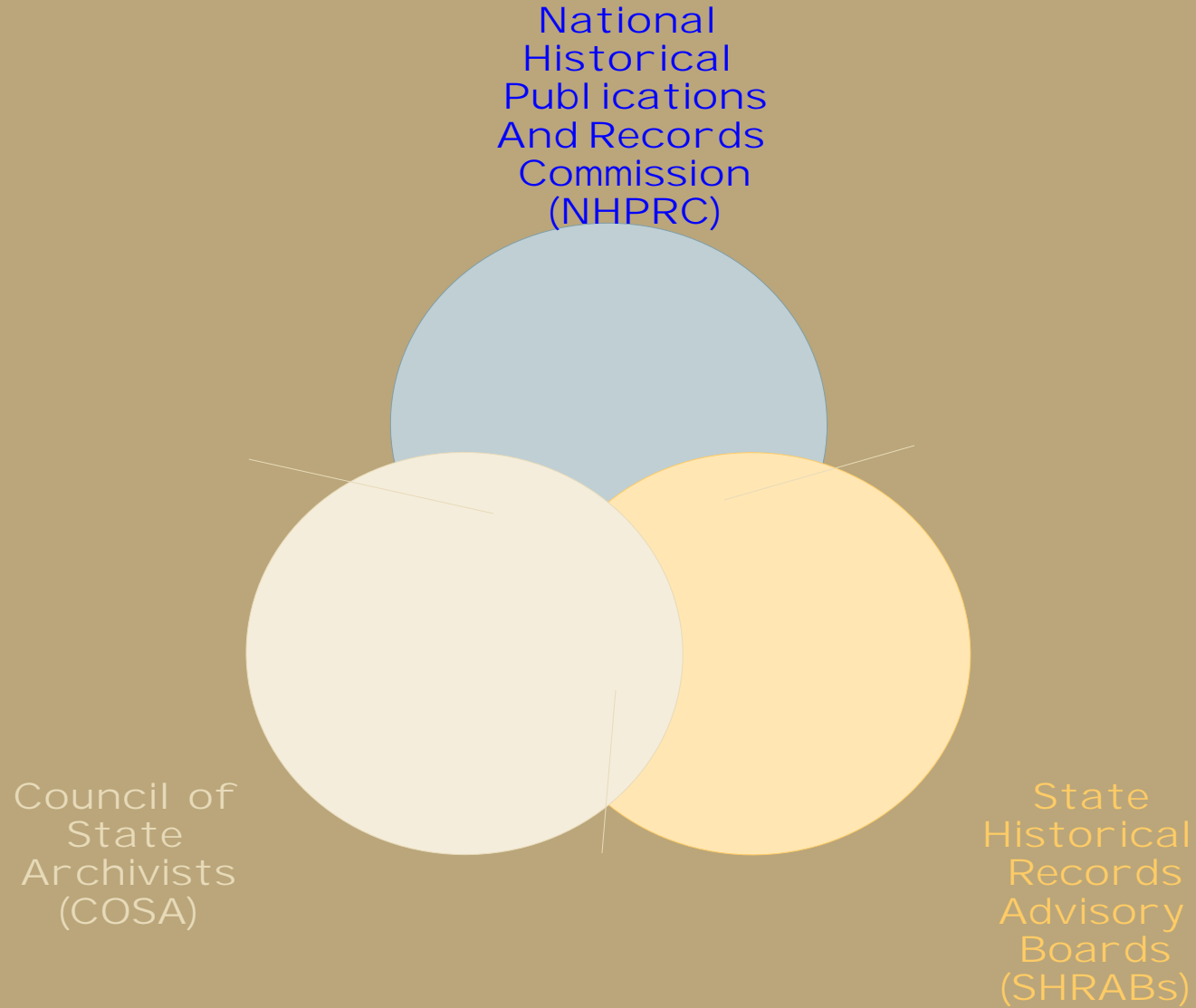
SHRABs

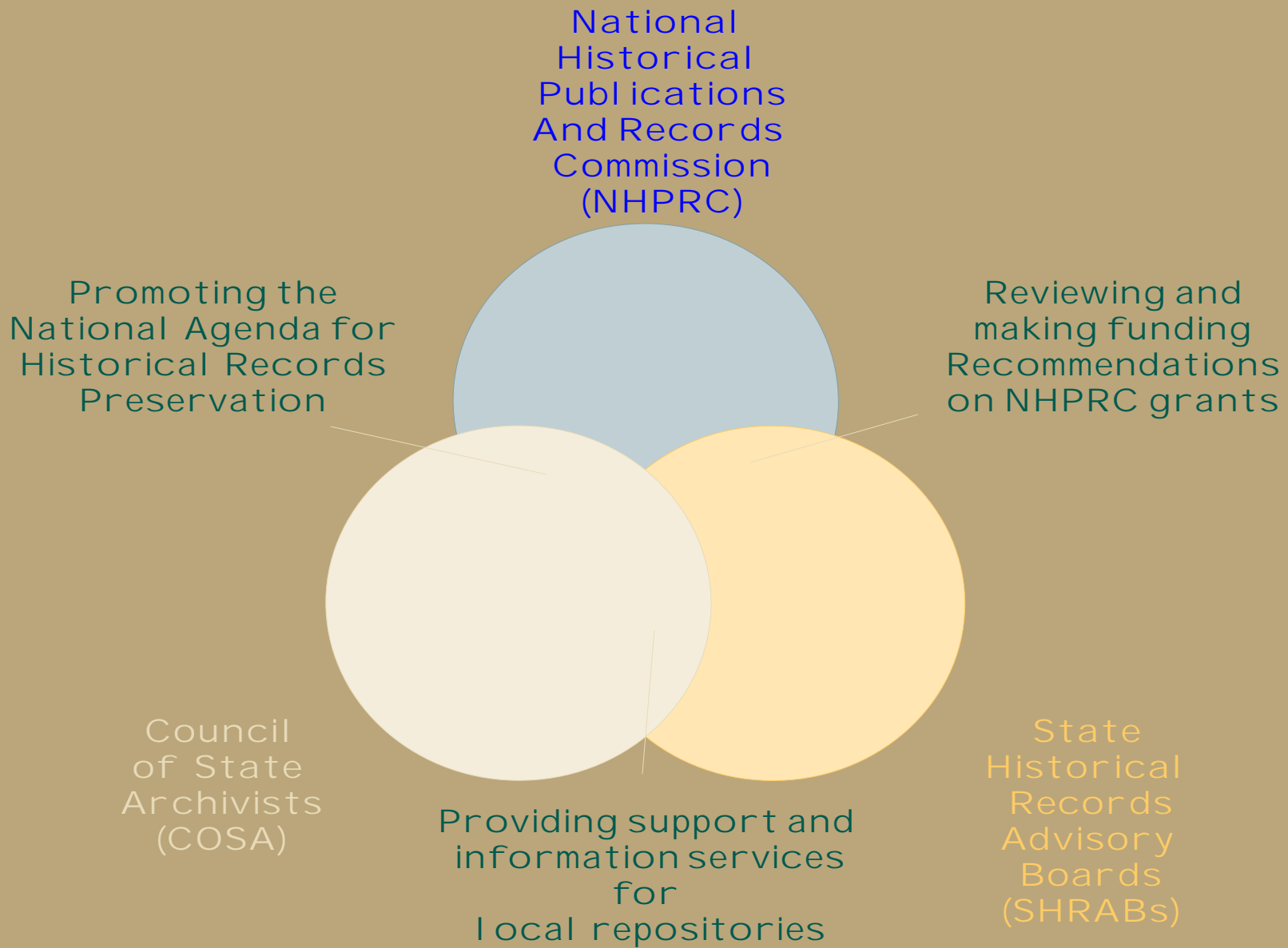
Congratulations on being
appointed a member of your
State Historical Records
Advisory Board!

Now you're probably
wondering what a SHRAB is
and what it does.

Organizations

- P National Historical Publications and Records Commission (NHPRC)
- P Council of State Historical Records Coordinators (COSHRC) now known as the Council of State Archivists (COSA)
- P State Historical Records Advisory Boards (SHRABs)
- P National Association of Government Archivists and Records Administrators (NAGARA)
- P Society of American Archivists (SAA)
- P American Association of State and Local History (AASLH)
- P ARMA International
- P Regional Archival Associations (CIMA, MAC, MARAC, NEA, NWA, SRMA, SSA)
- P State Archival Associations
- P State Archives and Historical Societies
- P Local Historical Societies
- P College and university Archives
- P ...And the list goes on





- NHPRC

The National Historical Publications and Records Commission is a 15-member body, chaired by the Archivist of the United States.

NHPRC MISSION

"The National Historical Publications and Records Commission (NHPRC) promotes the preservation and use of America's documentary heritage essential to understanding our democracy, history, and culture."

- SHRABs

State Historical Records
Advisory Boards review
NHPRC grant applications
and make funding
recommendations to
the Commission.

- SHRABs

In June 2005, there were 47 active State Historical Records Advisory Boards, more than at any other time in the recent history of the program.

State Coordinator

The State Historical Records Coordinator serves as the Chair of the State Historical Records Advisory Board in each state or territory.

COSA

The Council of State Archivists (CoSA) is an organization made up of the State Coordinator from each state or territory.

Idaho's SHRAB

The Idaho State Historical Records Advisory Board



Working to preserve Idaho's
documentary heritage

Idaho's SHRAB



“We owe it to future generations of Idahoans to adequately preserve the past. We owe it to present Idahoans to ensure that the records ... are accessible to all.”

—Gov. Cecil D. Andrus., 1989

Idaho's SHRAB

Preserving Idaho's history



The Idaho State Historical Records Advisory Board was first appointed by Governor Cecil D. Andrus in 1976. The board initially consisted of 19 members, including Merle W. Wells, the board's coordinator.

Idaho's SHRAB



Today, the 14-member citizen board is the central advisory body for historical records planning in Idaho.

Idaho's SHRAB



The State Historical Records
Advisory Board works to preserve
Idaho's irreplaceable documentary
heritage.

Idaho's SHRAB



Archival collections tell the stories of the famous
and the little-known;

they illuminate events and allow us to see the past
in a different way;

and they answer researchers endless and always-
changing questions.

By making collections more accessible, we help
people explore the rich documentary heritage of
Idaho.

Idaho's SHRAB



"The Mission of the Idaho State Historical Records Advisory Board is to be an advocate for the creation, preservation, dissemination and use of information that accurately chronicles the people and institutions of Idaho, both public and private."

Idaho's SHRAB

The purposes of SHRAB are to:



- P Develop and maintain a statement of goals and priorities for historical records programs in Idaho;
- P Advise on matters pertaining to collection and preservation of historically significant records, endorsing and supporting policies, programs and projects that address established goals and priorities;

Idaho's SHRAB

The purposes of SHRAB are to:



- P Review grant applications and make funding recommendations to the NHPRC concerning applications from institutions and organizations based in Idaho;
- P Promote and publicize the NHPRC grant program, encouraging participation;
- P Provide grant consultation, assisting grant applicants in preparing proposals ;

Idaho's SHRAB

The purposes of SHRAB are to:



- P Develop grant applications to address historical records issues of statewide concern;
- P Review proposed legislation concerning public or historical records administration, advise on its applicability and potential effects, and recommend legislation when appropriate;

Idaho's SHRAB

The purposes of SHRAB are to:



- P Endorse or oppose pending legislation as warranted, and submit legislation when appropriate;
- P Establish communications with associations and organizations having records management and/or archives interests, defining areas of mutual interest to support systematic collection of Idaho historical records and preclude duplication of effort;

Idaho's SHRAB

The purposes of SHRAB are to:



- P Conduct studies to better define historical records conditions and problems in Idaho, proposing solutions;
- P Foster and support cooperative networks for conservation, bibliographic control, and public access for historical records;
- P Sponsor, develop and/or present conferences, seminars, and workshops on historical records topics;

Idaho's SHRAB

The purposes of SHRAB are to:



- P Expand educational opportunities, coordinating with academic institutions to develop or expand records management and archives offerings;
- P Promote programs designed to raise public awareness of historical record values, conditions, and needs.

Idaho's SHRAB

SHRAB's program scope and interests relate to, but are not limited to, records documenting the history and heritage of Idaho and its people held by the following entities in Idaho:



- P state government
- P local government
- P historical organizations
- P business and industry
- P academic institutions
- P religious denominations
- P libraries
- P professional associations
- P cultural organizations
- P ethnic groups and organizations

Idaho's SHRAB

The Idaho SHRAB supports



Documentary Heritage Month in Idaho

Basics of Archives training program

Business Continuity/Disaster Recovery
training program

Annual meeting of CoSA

Idaho's SHRAB

Preservation



PSHRAB encourages the management of public and private records.

PThe board fosters the development of electronic records systems and disaster plans, thereby insuring the preservation of historically valuable information.

Idaho's SHRAB



The board surveys repositories,
supports the State of Idaho
records management program,
and promotes the sharing of
collection information.

Idaho's SHRAB



The SHRAB solicits, develops, and reviews proposals for NHPRC grant projects.

The board makes funding recommendations to the National Historical Publications and Records Commission (NHPRC).

Idaho's SHRAB

Access



The SHRAB promotes access to records consistent with the public interest, right to access, and privacy protection law.

Idaho's SHRAB

Education



The board encourages the professional development of archivists, curators, volunteers, and others dedicated to the task of caring for Idaho's documentary heritage.

Idaho's SHRAB



The SHRAB promotes an understanding of the importance of historical records and works to ensure their preservation.

Idaho's SHRAB



Roles and responsibilities
of board members:

Idaho's SHRAB



PLet others know that you are on the state board and are interested in their concerns and ideas about how to improve archival and records programs in the state.

Idaho's SHRAB



P Learn about the archives and historical records programs and issues in your state.

P Read the SHRAB strategic plan.

P Attend meetings.

Idaho's SHRAB



Participate in SHRAB-sponsored activities. Active participation by SHRAB members helps emphasize the importance of preserving historical records in the state.

Carefully review all grant proposals submitted for board consideration, and fill out the SHRAB evaluation form.

Idaho's SHRAB

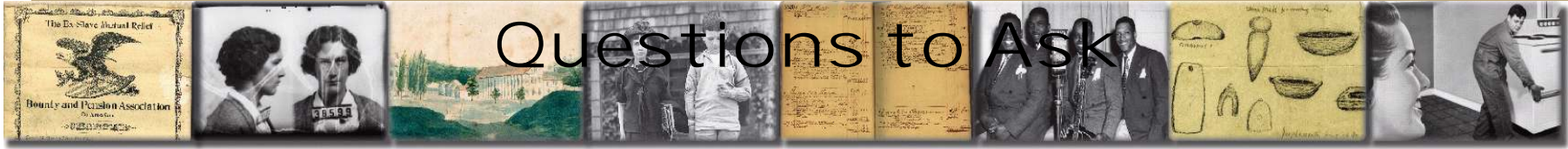


Evaluating Grant Proposal

<http://www.archives.gov/grants/>

Idaho's SHRAB

Questions to Ask



P How does this proposal relate to any priorities established by the state board?

Idaho's SHRAB

Board members should consider:



- P Importance of the records.
- P Soundness of the plan of work and the budget.
- P Qualifications of the personnel involved.

Idaho's SHRAB

Board members should consider:



Is additional information needed to understand and evaluate the proposal?

Should the proposal be revised?

Idaho's SHRAB



While the board recommendation is not the only evaluation considered by the Commission, it carries great weight.

Idaho's SHRAB

Successful grant applications, 1977-2005:



Idaho State Historical Society: \$5,981 for regional workshops and for consultation in basic techniques of document conservation.
(1977)

City of Boise: \$61,702 to establish a records management and Archival program for city.
(1985-1986)

Idaho's SHRAB

Successful grant applications, 1977-2005.



University of Idaho: \$55,000 to appraise, arrange, and describe records of more than 50 mining companies in the Coeur d'Alene region. (1986-87)

SHRAB: \$24,463 to conduct a statewide records assessment and reporting project . (1988)

Idaho's SHRAB

Successful grant applications,
1977-2005:



Idaho State Historical Society: \$57,446 to survey archival and manuscript repositories in Idaho and to develop a database of collection descriptions using the Western Library Network. (1988-89)

SHRAB: \$64,200 to conduct a statewide Strategic plan that addresses education, training, public awareness, disaster planning, and funding sources for the first decade of the 21st Century. (1999-2002)

Idaho's SHRAB

Successful grant applications,
1977-2005:



SHRAB: \$17,500 Series of Workshops on preserving and making accessible Idaho's documentary heritage and web-based disaster training program. (2003)

SHRAB: \$10,000 to conduct series of workshops on Disaster Prevention . (2004)

SHRAB: \$10,000 to conduct series of workshops on Basics of Archives and Disaster Prevention . (2005)

Idaho's SHRAB



SHRAB bridges the gap between
your community, the state
archives, and NARA.

What can you do to help?

Idaho's SHRAB

To learn more:



You'll find the board's mission statement, strategic plan, list of members, brochure, and contact information for the NHPRC and the SHRAB staff at the SHRAB website.

www.idahohistory.net/shrab.html

Idaho's SHRAB



Council of State Archivists
www.statearchivists.org

National Historical Publications
and Records Commission
www.archives.gov/grants

Idaho's SHRAB



Thank you.

Steve Walker, State Archivist
SHRAB coordinator.

Duane Bogstie and Robin Wilson,
deputy coordinators.